[Date]

To the Hon Hekia Parata, Minister of Education,

I am writing to you about the Level 1 Algebra exam that I sat last week. [Please add here your particular comments and feelings about your experiences]

My classmates and I ask that you launch an enquiry into the processes at NZQA that allowed this exam to be given to us and seek your reassurance that the external mathematics exams that I will be sitting at the end of the year will be at the right level. I no longer feel that all the learning and studying that I have been doing this year is going to pay off.

We hope that as our Minister of Education, you are concerned that we have had such a bad experience in our first NCEA exam.

We ask that you do everything within your power to investigate what went wrong and reassure us that things will be put right.

Thank you in advance for your support and we look forward to hearing back from you as to how you are going to help us.

Yours sincerely

[name]